**Tū Manawa Active Aotearoa – Application Template 2025-2026**

Please use this template to *draft* your application for Tū Manawa Active Aotearoa.

To be able to apply, your organisation will need to complete a registration form. By submitting the registration form, your organisation will receive a *unique* link to apply for Tū Manawa Active Aotearoa funding. The link will mean that your application will autosave for up to 20 days.

Before you start your application, please make sure you are eligible to apply and have all of the information required for the application. To find out more, check out our website: <https://aktive.org.nz/tu-manawa-active-aotearoa/>

**For further support, please contact:**

* Aktive: [funding@aktive.org.nz](mailto:funding@aktive.org.nz)
* CLM Community Sport: [tumanawa@clmnz.co.nz](mailto:tumanawa@clmnz.co.nz)
* Harbour Sport: [TuManawa@harboursport.co.nz](mailto:TuManawa@harboursport.co.nz)
* Sport Auckland: [tumanawa@sportauckland.co.nz](mailto:tumanawa@sportauckland.co.nz)
* Sport Waitākere: funding@sportwaitakere.nz

| **Tū Manawa Active Aotearoa Application** | **Question Type** | **Response** |
| --- | --- | --- |
| **Section 1 - Information** | | |
| **Tū Manawa Active Aotearoa**  Tū Manawa Active Aotearoa is an activation fund that supports tamariki (5-11yrs) and rangatahi (12-18yrs), particularly those that are less active, to access quality play, active recreation and sport opportunities of their choice in their community or school and kura.  This application form includes the information we require to consider your request for Tū Manawa Active Aotearoa funding. You should ensure you have read the Application Guidelines prior to completing this application. We strongly recommend you contact Aktive, CLM Community Sport, Harbour Sport, Sport Auckland or Sport Waitākere to discuss expectations, priorities and processes for funding - this will enhance your likelihood of a successful decision.  Given this is an oversubscribed and contestable fund, there is no guarantee that your application will be successful. If we cannot support your project at this time, we encourage you to apply in a future round - we will provide you with feedback on your proposal to help you.  **Before you start your application, please make sure you are eligible to apply and have all of the information required for the application.** To find out more, check out our website: <https://aktive.org.nz/tu-manawa-active-aotearoa/>  The Tū Manawa Active Aotearoa guidelines are available here: [tū-manawa-community-guidelines-2024.pdf](https://sportnz.org.nz/media/r2fhnuaw/t%C5%AB-manawa-community-guidelines-2024.pdf)  **For further support, please contact:**  ·        Aktive: [funding@aktive.org.nz](mailto:funding@aktive.org.nz)  ·        CLM Community Sport: [tumanawa@clmnz.co.nz](mailto:tumanawa@clmnz.co.nz)  ·        Harbour Sport: [TuManawa@harboursport.co.nz](mailto:TuManawa@harboursport.co.nz)  ·        Sport Auckland: [tumanawa@sportauckland.co.nz](mailto:tumanawa@sportauckland.co.nz)  ·        Sport Waitākere: funding@sportwaitakere.nz | | |
| Where in Auckland is this project or programme being delivered?   * Auckland Wide for projects that are delivered in more than one of the below areas. * South for projects delivered only in Counties Manukau (excluding Howick – Pakuranga). * North for projects delivered only in North Harbour. * Central for projects delivered only in central Auckland. * East for projects delivered only in Howick. * West for projects delivered only in West Auckland.   Please note, applications for Auckland Wide are only available for over $10k.  Please select the area of your delivery:   * Auckland Wide * Central * East * North * West * South | Choice: select *one* option | Please select one of the options below:   * Auckland Wide * Central * East * North * West * South |
| Are you applying for Fast Fund (under $10k)?   * Yes * No | Choice: Yes/No | Please select one of the options below:   * Yes * No |
| **Section 2 - Organisation Details** | | |
| Please provide information about the organisation applying to Tū Manawa Active Aotearoa.  Please note, funded entities must have legal status. If you want to apply but do not have legal status, we recommend you consider partnering with a qualifying (legal) entity.  We welcome applications from the following organisation types;  • hapū, iwi, marae, Māori organisations  • incorporated clubs or societies  • Charitable Trusts  • regional or local councils  • for-profit businesses/commercial organisations and social enterprises  • education settings: Primary/Intermediate schools/Kura; Secondary schools/Wharekura; Tertiary Education/Whare Wānanga. | | |
| Organisation Name (Legal name)  Please enter your legal name. The legal name is the **name the organisation is incorporated under**when registered as an incorporated society, trust, limited liability company etc.. | Text box |  |
| Are you applying on behalf of another organisation (i.e., as an Umbrella organisation)?  Please select yes if you are applying on behalf of another organisation / organisations. This does not include an organisation applying to deliver into schools / kura etc. | Choice  Yes / No | Please select one of the options below:   * Yes * No |
| What is your Incorporated Society Number or New Zealand Business Number (NZBN)?  **Subtitle**  Funded entities must have legal status.  Find the number here:   * Charity Registration Number: [Home | Charitable Trusts](https://ct-register.companiesoffice.govt.nz/) * NZ Companies Registration Number: [New Zealand Companies Register](https://companies-register.companiesoffice.govt.nz/) * Incorporated Society Number: [Home | Incorporated Societies](https://is-register.companiesoffice.govt.nz/) | Text box |  |
| What type of organisation are you?   * Incorporated Society * Charitable Trust * Social enterprise * Regional or Local Council * For-profit organisation * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Wānanga * Marae, Hapū, Iwi, Māori | Choice: select *one* option | Please select one of the options below:   * Incorporated Society * Charitable Trust * Social enterprise * Regional or Local Council * For-profit organisation * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Wānanga * Marae, Hapū, Iwi, Māori |
| Tell us about your organisation and what you do.  **Subtitle**  What experience or involvement do you have in the provision of play, active recreation and/or sport for our focus groups?  If you would prefer, please enter the link to your website / social media instead of a written response | Text box  **Limit**: 100 words |  |
| Organisation’s physical / registered address (Number, Street name, Suburb, City, Postal code) | Text box - Address input |  |
| **Section 3 – Organisation Account Verification** | | |
| Is your organisation registered for GST? | Choice: Yes/ No  If yes, go to blue | Please select one of the options below:   * Yes * No |
| GST Number | Number |  |
| Organisations bank account name  This is the account holder name i.e., Aktive rather than the name of the account | Text box |  |
| Organisations bank account number | Number |  |
| Attach evidence of your organisation’s bank account number and name.  This could be a copy of a statement or screen capture of online banking. | File upload |  |
| **Section 4 - Details of Person Applying** | | |
| Please provide the details for the best person to contact regarding your application. | | |
| First Name of person applying | Text box |  |
| Last Name of person applying | Text box |  |
| Email address of person applying | Text box |  |
| Contact number of person applying | Text box |  |
| Role in the organisation  E.g., CEO, Treasurer | Text box |  |
| **Section 5 - Project Details** | | |
| We want to understand as much as possible about the activity you are trying to deliver, please explain what it is and why there is a need for it. We also want to know where and how it will be delivered and to how many participants. | | |
| What is the name of your initiative/activity/project? | Text box |  |
| How do you know that tamariki and rangatahi want the activity you are providing? (i.e., Who have you spoken to? What evidence or insights do you have?).  For example:   * Is this activity something tamariki and/or rangatahi have said they want? * What surveys or information do you have that show this initiative is needed or wanted from a participant point of view? * Why are your participants less active, and how will this activity increase their participation?   **Evidence could look like**:   * Pictures drawn by the tamariki/rangatahi of what they want to do, * Evidence communicated via videos, photos, or surveys, * Opinions and experience from trusted organisations who may already be working with the young people your organisation is trying to reach, * Videos of tamariki being asked questions and using a show of hands to communicate their preferences | Text box  **Limit:** 300 words |  |
| What barriers do participants face in accessing your opportunity? How will your proposal resolve those barriers? | Text box  **Limit:** 250 words |  |
| If you have any supporting information about participant needs, or insights about your target groups or community, please upload here. | File upload |  |
| Tell us about the activity you plan to deliver in detail;   * what will you do * what do you hope to achieve * where will it occur * how many sessions will you deliver (and for how long)   Include any targeted participant groups, who will be involved in the delivery etc. Where will your activity take place?  *Note, the more detail you can provide the easier it will be for us to consider your application.* | Text box  **Limit:** 300 words |  |
| If you wish to include additional information about your activity, please upload it here. | File upload |  |
| How many unique participants do you expect to be involved in your activity?    This should refer to the total number of individuals across the duration of your activity/project | Number |  |
| Identify who your project or programme aims to positively impact on? (Select all that apply):   * Tamariki (children 5-11) * Rangatahi (young people 12-18) * Young women and girls * Disabled tamariki and/or rangatahi * Other (please specify) | Multiple choice: select all that apply | Please select all that apply below:   * Tamariki (children 5-11) * Rangatahi (young people 12-18) * Young women and girls * Disabled tamariki and/or rangatahi * Other (please specify) |
| Select which of the following Priority Groups you will be targeting (if any)   * Māori tamariki and/or rangatahi (5-18) * Pacific tamariki and/or rangatahi (5-18) * Indian tamariki and/or rangatahi (5-18) * Asian tamariki and/or rangatahi (5-18) * Rainbow tamariki and/or rangatahi (5-18) * None of the above * All of the above | Multiple choice: select all that apply | Please select all that apply below:   * Māori tamariki and/or rangatahi (5-18) * Pacific tamariki and/or rangatahi (5-18) * Indian tamariki and/or rangatahi (5-18) * Asian tamariki and/or rangatahi (5-18) * Rainbow tamariki and/or rangatahi (5-18) * None of the above * All of the above |
| What is the proposed start date of your project or programme?  Please consider the following:   * Funding is for up to a maximum of 12 months for single-year funding. * The outcome for a local or regional application (over 10k) can take up to 8 weeks to be communicated from the date that the rounds close for applications. * We do not fund retrospective projects/programmes/activities | Date | Enter a date as dd/mm/yyyy: |
| What is the proposed end date of your project or programme?   * Funding is for up to a maximum of 12 months for single-year funding. | Date | Enter a date as dd/mm/yyyy: |
| Is this a new, existing, or modified/expanded project or programme?   * New * Existing * Modified/expanded | Choice: select *one* option | Please select one of the options below:   * New * Existing * Modified/expanded |
| What setting/s will your project or programme take place in? (Select all that apply)   * Community / Hapori settings * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Whare Wānanga * Marae * Te Taiao / Environment * Home Settings * Other (please specify) | Multiple choice: select all that apply.  If either of the purple options is selected, it should have a logic to go to the next **section (school/kura delivery)** | Multiple choice: select all that apply   * Community / Hapori settings * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Whare Wānanga * Marae * Te Taiao / Environment * Home Setting * Other (please specify) |
| Are you intending to support participants from schools and kura?  This includes participants from:   * Primary / Intermediate school / Kura * Secondary school / Wharekura | YES / NO  If yes is selected,you will need to respond to the next section **(school/kura delivery)** | Please select one of the options below:   * Yes * No |
| **Section 6 - School / Kura Delivery** | | |
| Before engaging with external providers, schools and kura, as well as teachers and kaiako will want to consider student needs and have a clear vision for the purpose and outcomes they want to achieve in their curriculum programme. Ideally schools and kura will have determined the necessity and rationale for external support and have determined and researched options **prior** to their engagement of a provider.  Where a project or programme is to be delivered in a school or kura setting **during class time** and will **involve external provision** the application needs to show evidence that the school or kura has been involved in the design of the project/programme, ensuring that it is based on participant wants and needs, meets the schools previously determined outcomes and that it addresses the barriers to access for the students within that school or kura.  Where an external provider is delivering in class (curriculum) time the signed [Implementation in a school/kura setting](https://form.jotform.com/241560881314050) must be completed by **each** school/kura participating in the activity and the external provider. The form must be completed and uploaded for each school/kura listed as part of the application process. Once the form is submitted, a copy of the submission will be sent to the school/kura and external provider main contact.  This should be read and completed in conjunction with the [Working together for tamariki | Sport New Zealand - Ihi Aotearoa](https://sportnz.org.nz/resources/working-together-for-tamariki/) support document on the Sport NZ website | | |
| Please list all the schools/kura you are intending to work with.  Where an external organisation is delivering in class (curriculum) time the signed [*Implementation in a School/Kura Setting form*](https://form.jotform.com/241560881314050) must be completed by each school participating in the activity and the external organisation (provider). | Text box |  |
| If any part of the activity is to be delivered in schools or kura please advise when?   * Out of class time * In class (curriculum) time - delivered by school staff * In class (curriculum) time - delivered by an external organisation | Choice: select *one* option.  If in class (curriculum) time - delivered by an external organisation is selected, it should have a logic that goes to the blue question (file upload) | Please select one of the options below:   * Out of class time * In class (curriculum) time - delivered by school staff * In class (curriculum) time - delivered by an external organisation |
| Where an external organisation is delivering in class (curriculum) time the signed [*Implementation in a School/Kura Setting form*](https://form.jotform.com/241560881314050) must be completed by each school participating in the activity and the external organisation (provider).  The form must be completed and uploaded for ***each*** *school/kura as part of the application process*.  The form to use for this is linked here: https://form.jotform.com/241560881314050 | File upload |  |
| **Section 7 - Kaupapa Māori Context** | | |
| What do we mean by kaupapa Māori?  For this funding a Kaupapa Māori context means that your activity will be assessed using Te Whetū Rehua, a kaupapa Māori framework based on five key values important for Māori cultural and social development.  The tool has been developed with Māori community sport and recreation providers, and supports Māori being able to participate as Māori, recognising that a strong and secure cultural identity helps facilitate access to wider society, as well as being vital to wellbeing as indigenous New Zealanders.  Key principles of [Te Whetū Rehua](https://sportnz.org.nz/media/zuxeb55o/te-whetu-rehua_2023.pdf)  Whanaungatanga - whānau, hapū, iwi, Māori. Emphasis is to support whakapapa and kaupapa Māori groups  Kaitiakitanga - guardianship and /or connection to places of whakapapa significance.  Taonga Tuku Iho – customary activities handed down  Rangatiratanga - Māori-governed, managed and/or delivered by Māori.  Te Reo Me Ōna Tikanga - Māori language and custom central to unique Māori identity – the practice and teaching | | |
| Is this application being submitted for a project or programme that is provided in a kaupapa Māori context? | Choice: Yes/No  If yes, all the blue questions need to be answered. | Please select one of the options below:   * Yes * No |
| Rangatiratanga   * Delivered by Māori supporting mainstream * Whanau, Hapu, Iwi, Māori managed and /or delivered * Delivered, managed and governed by Māori | Choice: select *one* option | Please select one of the options below:   * Delivered by Māori supporting mainstream * Whanau, Hapu, Iwi, Māori managed and /or delivered * Delivered, managed and governed by Māori |
| Te Reo me Ōna Tikanga   * Māori language and custom not likely to occur * Bi-Lingual Bi-cultural * Total immersion - Te Reo me ngā Tikanga | Choice: select *one* option | Please select one of the options below:   * Māori language and custom not likely to occur * Bi-Lingual Bi-cultural * Total immersion - Te Reo me ngā Tikanga |
| Kaitiakitanga   * Contemporary sport, recreation or community facilities * Kaupapa Māori places e.g Kōhanga, Kura Kaupapa, Papa Kāinga * Te Taiao, Marae, Whenua, Awa, Maunga | Choice: select *one* option | Please select one of the options below:   * Contemporary sport, recreation or community facilities * Kaupapa Māori places e.g Kōhanga, Kura Kaupapa, Papa Kāinga * Te Taiao, Marae, Whenua, Awa, Maunga |
| Whānaungatanga   * Mainstream audiences * Targeted to segment of whānau (e.g youth/rangatahi) * Whakapapa whānau and kaupapa whānau | Choice: select *one* option | Please select one of the options below:   * Mainstream audiences * Stage-targeted Whanua (i.e Kohunga Taiohi Pakeke Kaumata) * Whakapapa whānau and kaupapa whānau |
| Tāonga tuku iho   * Games, sports, activities without whakapapa Māori * Nga Mahi a te Rehia * Customary activities with whakapapa Māori | Choice: select *one* option | Please select one of the options below:   * Games, sports, activities without whakapapa Māori * Nga Mahi a te Rehia * Customary activities with whakapapa Māori |
| **Section 8 - Outcomes and Measures** | | |
| Outcomes: An outcome is something you are trying to change with your project or programme. Here you should tell us what will change for the tamariki and/or rangatahi you are working with.  Measures: We need to understand how you will measure the impact your programme is having on your expected participants. There are several ways you can collect this information but try to select one that is suitable for the amount of time and resource you have.  For example, if you are running a programme to improve the *strengthen social connections and sense of belonging,* you will need to show if social connections have strengthened over the course of the programme. To do this, you could observe participants at the start of the programme to see how they interact. Throughout the programme, you could continue to observe participants and see how they interact with others. Have they started to make friends? Are they interacting more with each other?  If you need any support with this, please check out our Resource Hub: https://aktive.org.nz/resource-hub/insights-research/ | | |
| What do you hope to achieve with this project? (can be more than one)   * Improve access to play, active recreation or sport opportunities * Improve the skills (physical, social, or cultural) of participants * Improve the quality of an existing activity opportunity * Increase the number of participants in my activity * Introduce less active tamariki and rangatahi to a new opportunity * Strengthen social connections and sense of belonging * Develop cultural identity through physical activity * Other (please specify)   Note: You will be asked to report on how you achieved these outcomes in your final report, so we recommend you select only the main outcomes you are hoping to achieve | Multiple choice: select all that apply | Multiple choice: select all that apply   * Improve access to play, active recreation or sport opportunities * Improve the skills (physical, social, or cultural) of participants * Improve the quality of an existing activity opportunity * Increase the number of participants in my activity * Introduce less active tamariki and rangatahi to a new opportunity * Strengthen social connections and sense of belonging * Develop cultural identity through physical activity * Other (please specify) |
| How will you know that you`ve achieved the above aims of the project?   * Your Observations * Participant feedback * Other external feedback * Other (please specify) | Multiple choice: select all that apply | Multiple choice: select all that apply   * Your Observations * Participant feedback * Other external feedback * Other (please specify) |
| **Section 9 - Costings** | | |
| We are interested in the total costs of delivering this project/initiative.  Please include all budget lines and indicate which expenditure items you are seeking Tu Manawa Active Aotearoa support for.  Please note, there are funding caps for each fund type:   * Local/Regional Fund - capped at $50,000.00 per project * Fast Fund - capped at $10,000.00 per project | | |
| What is the total cost of your project or programme?  Please enter value as a number only | $ value | $ |
| What is the total amount you are applying for from Tū Manawa?  Please note, there are funding caps for each fund type:   * Local/Regional Fund - capped at $50,000.00 per project * Fast Fund - capped at $10,000.00 per project   Please enter value as a number only | $ value | $ |
| Please complete and upload the provided budget template as an excel.  The budget should include all the costs you are applying for, what they will be used for, and show any other income against this specific project or programme.  The link to the template is here: [Tū Manawa Budget Template](https://aktcrmstorage.blob.core.windows.net/resources/b79f682f-54d1-ef11-a72f-7c1e5289c0d5/documents/T%C5%AB%20Manawa%20Budget%20Template%20-%20June%202025.xlsx) | File upload |  |
| **Section 10 - Acknowledgements/ statements** | | |
| Please verify that you have policies and procedures in place that are required by your organisation/sector/industry, and to ensure the safety of children and young people   * Health & Safety policies and procedures * Child protection and safeguarding policies and procedures * Police vetting (where required) * Other – please state | Multiple choice: select all that apply | Multiple choice: select all that apply   * Health & Safety policies and procedures * Child protection and safeguarding policies and procedures * Police vetting (where required) * Other – please state |
| Please upload up to three examples of the policies and procedures indicated above.  Some useful resources and templates that might help can be found at the links below:   * [Child safeguarding policies and procedures - Sport New Zealand Ihi Aotearoa](https://sportnz.org.nz/resources/child-safeguarding-policies-and-procedures/) * [Health and Safety - Sport New Zealand Ihi Aotearoa](https://sportnz.org.nz/sector-guidance/health-and-safety/) * [Police Vetting Service - New Zealand Police](https://www.police.govt.nz/advice-services/businesses-and-organisations/nz-police-vetting-service)   **Subtitle**  Please select which of the below you have in place. | File upload |  |
| Conditions of application. (All fields must be acknowledged for this application to be eligible.):   * I confirm that I am authorised to submit this application on behalf of our organisation, and that our directors and/or trustees and/or treasurer are aware of and support this submission. * I have read the Tū Manawa Active Aotearoa Community Guidelines 2024-28. * I have read and understood the matters set out in Appendix 2 Essential Information of the “Tū Manawa Active Aotearoa Community Guidelines 2024-2028 and have advised my organisation’s Directors, Trustees and/or Committee Members of the information in that section. * I confirm that information in this application is correct, and that any amount we receive as a result of this application will be used solely for the purposes specified in this application. * I acknowledge that Sport NZ / RST has the right to audit the information provided in this application and the use of any funds granted. I will provide full cooperation in the event of such an audit being undertaken. * I agree to provide a final report at the conclusion of this project on a template to be provided by the RST | Single option: Yes | You must say yes to all statements. |